

Building Community Capacity Grant Application Questions

The Saint Paul & Minnesota Foundation only accepts applications online. This document is made for reference ONLY. Do not submit this document. Any mailed/emailed applications will not be considered.

Organization Information

- 1.1 Mission Statement *(Characters: 300)*
- 1.2 Describe your organization. Indicate what percentage of your services benefit the East Metro, West Metro and other locations *(Characters: 500)*
- 1.3 Describe current project/program area(s). *(Characters: 1000)*
- 1.4 Number of: Full-time paid staff Part-time paid staff Volunteers Others assisting/types of assistance (e.g., Visas, interns, AmeriCorps consultants, etc.)
- 1.5 The organization's current year budget

ATTACHMENTS

- Current year operating budget (For capital requests, include current capital campaign budget of income and expenses)
- Year-end statement of income and balance sheet
- Current year-to-date income and expense statement
- Board/Committee List

Proposal Details

- 2.1 Select which of the following best describes the purpose of this grant request
- 2.2 Proposed Grant Title
- 2.3 Proposed Grant Start and End Dates
- 2.4 Amount Requested
- 2.5 Contact Name, Title, Email, Phone
- 2.6 If you are serving as the Lead Organization in a collaborative effort, please list partner(s) here. *(Characters: 500)*
- 2.7 Do you have an active grant with the Foundation?
- 2.8 Select one area of community vitality from the list that best describes the focus of your grant request.
- 2.9 Select which of the following best describes the primary geographic area to be served by your grant request.

Narrative

- 3.1 Describe the opportunity, challenge, issue or need that your organization is currently facing? Share any supporting data/research/documentation that you think might help us understand what you are working to achieve. *(Characters: 3000)*
- 3.2 Given the current landscape, how are you structuring your work to meet the challenges? Give some examples of what that might look like. *(Characters: 3000)*
- 3.3 Why is your organization best suited to do this work? *(Characters: 2000)*
- 3.4 Who will be directly served by the proposed grant?
- 3.5 Provide any additional information not already captured regarding the primary population to be served by the proposed grant. *(Characters: 1000)*
- 3.6 Identify the age group to be served by the proposed grant.
- 3.7 What does success look like for your organization by the end of the grant period? *(Characters: 2000)*